

EMPLOYMENT APPLICATION

The Jumping Brook Country Club is an Equal Opportunity Employer and does not discriminate against any individual in any phase of employment in accordance with requirements of local, state and federal laws.

DATE: _____

PERSONAL INFORMATION: Please type or print clearly.

NAME: First, Middle, Last _____

PRESENT ADDRESS: Street City State Zip Code

MAILING ADDRESS IF DIFFERENT

()
HOME TELEPHONE NUMBER _____

()
ALTERNATE TELEPHONE NUMBER _____

EMPLOYMENT INFORMATION:

Can you, if hired, submit verification of your legal right to work in the United States? YES NO INITIAL _____

Position desired: _____ Second Choice: _____

Date you are available for work: _____ Salary Expectation: _____

Do you desire: FULL TIME PART TIME ON CALL TEMPORARY Give specific dates: _____

Are you willing to work: Weekends –YES NO Holidays –YES NO Days –YES NO Nights –YES NO

WORK EXPERIENCE: List most recent employment first. Check box if you do not want present employer(s) contacted

EMPLOYER	DATE: MO/YR	POSITION
NAME:	FROM:	TITLE:
ADDRESS:	TO:	SUPERVISOR:
PHONE: ()	REASON FOR LEAVING:	
NAME:	FROM:	TITLE:
ADDRESS:	TO:	SUPERVISOR:
PHONE: ()	REASON FOR LEAVING:	
NAME:	FROM:	TITLE:
ADDRESS:	TO:	SUPERVISOR:
PHONE: ()	REASON FOR LEAVING:	
NAME:	FROM:	TITLE:
ADDRESS:	TO:	SUPERVISOR:
PHONE: ()	REASON FOR LEAVING:	
NAME:	FROM:	TITLE:
ADDRESS:	TO:	SUPERVISOR:
PHONE: ()	REASON FOR LEAVING:	

EDUCATION:

TYPE OF SCHOOL	NAME & ADDRESS	COURSES MAJORED IN	CIRCLE LAST YEAR COMPLETED	GRADUATED? List Degree
ELEMENTARY			5 6 7 8	YES <input type="checkbox"/> /NO <input type="checkbox"/>
HIGH SCHOOL			1 2 3 4	YES <input type="checkbox"/> /NO <input type="checkbox"/>
COLLEGE			1 2 3 4	YES <input type="checkbox"/> /NO <input type="checkbox"/>
BUSINESS OR TRADE			1 2 3 4	YES <input type="checkbox"/> /NO <input type="checkbox"/>

SPECIAL SKILLS OR TRAINING: (Only if applicable)

List any training or job related skills, which should be considered:

OTHER PERSONAL INFORMATION:

Have you ever applied at Jumping Brook Country Club? YES NO Year _____ Position _____

Have you ever been employed by Jumping Brook Country Club? YES NO Year Separated _____ Position _____

Do you meet the legal age requirements to handle alcoholic beverages? YES NO Are you under 18 years old? YES NO

Jumping Brook Country Club prohibits the employment of relatives in a reporting relationship. Please list name, position and relationship of any relative currently employed by Jumping Brook Country Club: _____

Are you able to perform the essential job function of the position for which you are applying? YES NO

REFERENCES:

List three persons to whom you are not related, who are qualified to judge your training or capabilities, that we may contact.

Name _____ Business or Occupation _____ Years Known _____

Home or Business Address _____ Telephone Number (_____) _____

Name _____ Business or Occupation _____ Years Known _____

Home or Business Address _____ Telephone Number (_____) _____

Name _____ Business or Occupation _____ Years Known _____

Home or Business Address _____ Telephone Number (_____) _____

CERTIFICATION:

APPLICANT: Please read the following carefully and initial all statements before signing the application form.

I authorize Jumping Brook Country Club to investigate all statements contained in this application and/or resume supplied. I authorize those persons, schools, and employers named in this application to provide Jumping Brook Country Club with all relevant information needed to evaluate my qualification and release those persons, schools and employers from any liability for disclosure of such information.

I declare that my answers to the questions in this application are true to the best of my knowledge and belief. I understand that any false statements or omissions appearing on this or any other employment form or provided during the interview process will be sufficient reason not to hire me, and if discovered after my employment, may result in termination. If employed, I will abide by the existing rules of Jumping Brook Country Club, and will abide by such rules and regulations as may become effective while I am so employed.

I understand that my employment is "at will" which means that if employed, my employment and compensation can be terminated, with or without cause, and with or without notice at any time, at the option of either the Company or myself. No one other than the President of the Company has authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. I understand that the policies and procedures of the company are guidelines for the governance of employment and the company retains ultimate and complete discretion in the application and revision of such policies and procedures.

Further, I understand that if I am employed by the Company, I will be required to be at my workstation ready to start working at the time indicated. I further agree that if employed, I will supply Jumping Brook Country Club with documentation concerning my identity and authorization to work in the United States as required by the Immigration Reform and Control Act of 1986.

Signature _____

Date _____